

**LOUISIANA BOARD OF VETERINARY MEDICINE
BOARD MEETING
August 3, 2006**

Minutes

I. CALL TO ORDER -

Board President, Dr. Patrick Bernard, called the meeting to order at 8:30 a.m.

II. ROLL CALL -

Roll call was taken by Board Secretary-Treasurer, Dr. William H. Green, with the following results:

Those present:

Patrick Bernard, DVM	Board President
William H. Green, DVM	Board Secretary-Treasurer
Glenn Walther, DVM	Board Member
Lon Randall, DVM	Board Member
Michael Tomino, Jr.	Board General Counsel
Wendy Parrish	Board Administrative Director

Absent:

Mica F. Landry, DVM	Board Vice President
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Guests:

(10:00 am - see list under Item V)

Motion was made by Dr. Walther to go into executive session to discuss issues and receive legal advice regarding potential contested matters, seconded by Dr. Randall, and passed unanimously by voice vote. Upon conclusion of discussion of the issues, motion was made to return to regular session by Dr. Walther, seconded by Dr. Green, and approved unanimously by voice vote.

III. APPROVAL OF MINUTES

A. Board Meeting June 1, 2006

The Board reviewed the minutes from the June 1, 2006 Board meeting. Motion was made by Dr. Walther to accept the minutes as presented, seconded by Dr. Randall, and passed unanimously by voice vote.

B. Board Meeting Date Change for October 2006 - Ms. Parrish was asked to take a poll on moving the October 2006 Board meeting and report back to members on consensus. Notice of the change in date will be posted on the website for the general public as well.

IV. FINANCIAL MATTERS AND CONTRACTS

A. Financial Reports - May 2006 and June 2006

Ms. Parrish and Secretary-Treasurer Dr. Green presented the financial reports for the months of May and June 2006 for review. Following discussion, motion was made by Dr. Walther to approve the financial reports as presented, seconded by Dr. Randall, and passed unanimously by voice vote.

B. FY2006 Budget Final Figures - Ms. Parrish presented financial reports outlining budgeted and actual expenses and revenue for FY2006 for review. Ms. Parrish noted

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circumstances and factors relevant to differences in budgeted and actual amounts. No action was taken on this item.

C. Contract Renewal FY2007- Investigations Unlimited – Ms. Parrish presented the proposed contract with Corporate Security Consultants dba Investigations Unlimited for investigation services for review. No changes were noted from the previous fiscal year contract with a ceiling of \$5,000.00 per year. Motion was made by Dr. Walther, seconded by Dr. Randall to approve renewal of the contract. Motion passed unanimously by voice vote.

D. VTNE/AAVSB Contract Update– Mr. Tomino advised the Board of the current status and revisions of the contract for the VTNE, now owned by AAVSB. No action was taken on this matter.

E. Computer Quote for Laptop Backup System– Ms. Parrish presented the quote for the laptop computer backup system (hardware, software, and installation) for review, the item being considered in order to comply with Act 207 of the 2006 Regular Legislative Session and emergency preparedness in event of a declared public health emergency by the Governor. Motion was made by Dr. Walther, seconded by Dr. Green, to approve purchase by Ms. Parrish of the laptop computer for a portable backup system, with the addition of more RAM. Motion passed unanimously by voice vote.

V. Act 207 of 2006 Legislative Regular Session

A. Guests were welcomed and introduced to the Board at 10:00 am as follows:

Capt. Stephanie Ostrowski, DVM, MPVM, US Department of Homeland Security
Kay Carter-Corker, DVM, USDA/ APHIS/ ERO Animal Care
Patrick Thistlethwaite, DVM, LVMA
James Rundell, DVM, LVMA
Martha Littlefield, DVM, Office of Louisiana State Veterinarian
Susan Eddlestone, DVM, LSU-SVM
Diane Stacy, DVM, Office of Louisiana State Veterinarian
Carol S. Foil, MS, DVM, LSU-SVM
Renee Poirrier, DVM, LVMA SART Team

Discussion of current activities and coordination of duties regarding veterinary medicine during declared public health emergencies was begun by Dr. Littlefield. Topics included multi agency coordination during declared public health emergencies, the State Animal Response Team (SART), National Response Plan, emergency response training and credentialing by federal and state agencies, recent legislation concerning veterinary medicine, emergency preparedness and pet evacuation.

Mr. Tomino reviewed the procedures to be followed by the Board during a declared public health emergency under Emergency Rule 309 (effective June 9, 2006) and proposed regular Rule 309. Discussion was made regarding assessment of need for out of state licensees during declared health care emergency, rule compliance and reporting, enforcement authority, temporary licensure processes and reporting, and contact information. All were in agreement with the content and objective of Rule 309 which is being implemented in accordance with Act 207 of the 2006 Regular Session of the Louisiana Legislature, effective June 2, 2006.

As per the discussion, the Governor must first declare a public health emergency. Pursuant to Act 207 and Rule 309, the Board will make the determination of whether or not there is a need for temporary registration of qualified out of state veterinarians and veterinary technicians. In making the determination, the Board will be in contact exclusively with the Louisiana State Veterinarian's office, Martha Littlefield, DVM as the designated agent for Incident Command, for information regarding the verification of a shortage of Louisiana licensed veterinarians and registered veterinary technicians to sufficiently address the emergency. If it is determined that temporary registration is needed, the Board will take the necessary action to implement its established protocol.

As requested, the Board will add two questions to its proposed application regarding USDA accreditation and emergency response credentials for informational purposes. Such information, along with temporary registration information, will be shared with Incident Command as warranted.

Upon conclusion of discussion, all guests exited the meeting.

VI. ADMINISTRATIVE PROCEEDINGS

A. Case No. 05-1216D - (11:00 am) Request for Reinstatement of Veterinary License

Motion was made by Dr. Walther to go into executive session to discuss the character and professional reputation issues of the licensee, as well as compliance with an agreement entered into with the Board, seconded by Dr. Green, and passed unanimously by voice vote.

The respondent in the case was introduced to the Board and presented pertinent documentation regarding request for veterinary license reinstatement.

Upon conclusion of the presentation by the respondent and his response to the questions from the Board, the respondent was informed that the Board would take the request under advisement and respond to him in writing. Respondent exited the meeting. Motion was made by Dr. Walther to return to open session, seconded by Dr. Green, and passed unanimously by voice vote. The meeting was reopened to the public.

VII. POLICY, PROCEDURE, AND RULES

A. Policy and Procedure -

1. None presented.

B. Practice Act and Rules/Related Matters/Declaratory Statements

1. None presented.

C. Rule Making

1. **Rule 701 - Veterinary Medical Recordkeeping** - Rule revisions deferred to future 2006 Board meeting.
2. **Emergency Rule 309 - Temporary Registration During Declared Public Health Emergency** - Effective June 9, 2006.
3. **Rule 309 - Temporary Registration During Declared Public Health Emergency** - Notice of Intent filed July 20, 2006.

VIII. DVM ISSUES

Motion was made by Dr. Walther to go into executive session to discuss character and professional reputation issues of the licensee, seconded by Dr. Green, and passed unanimously by voice vote.

Upon conclusion of discussion of the issues, motion was made to return to regular session by Dr. Walther, seconded by Dr. Randall, and approved unanimously by voice vote.

A. Frank A. Klimitas, DVM - Affidavit of Status, Request to Waive CE -

Following review of request and documentation submitted by Dr. Klimitas, motion was made by Dr. Walther, seconded by Dr. Green, to waive CE requirements for renewal year 2007, and to accept and approve status change to **Inactive Retired**. Motion passed unanimously by voice vote.

B. Joseph V. Strother, DVM - Affidavit of Status, Request to Waive CE and Renewal Fee -

Following review of request and documentation submitted by Dr. Strother, motion was made by Dr. Walther, seconded by Dr. Randall, to waive CE requirements for renewal year 2007, waive renewal fee, and to accept and approve status change to **Inactive Incapacitated**. Motion passed unanimously by voice vote.

C. Patrick Thistlethwaite, DVM - Request to Approve CE and/or Extend Time for CE -

Following review of request and supporting documentation submitted by Dr. Thistlethwaite, motion was made by Dr. Walther, seconded by Dr. Green, to approve 2 credit hours for CE for educational experience/instruction as outlined in the documentation provided. Motion passed unanimously by voice vote.

D. Dennis Cannon, DVM - Affidavit of Status - Following review of request and documentation submitted by Dr. Cannon, motion was made by Dr. Walther, seconded by Dr. Randall, to approve status change to **Inactive Retired**. Motion passed unanimously by voice vote.

E. Thomas Melius, Jr., DVM - Non-Renewal Status - Board members reviewed correspondence submitted by Dr. Melius regarding non-renewal status of license. No action was taken on this item.

IX. DVM APPLICANT ISSUES

A. Hans Westermeyer, DVM - Request for Reconsideration of Waiver of Preceptorship Requirement - 2005 graduate of University of Missouri College of Veterinary Medicine, not licensed in another state, currently engaged as a small animal rotating intern at University of Tennessee-CVM. Following review of the additional documentation submitted by Dr. Westermeyer, motion was made by Dr. Walther, seconded by Dr. Green to accept the request as the internship and experience were found to be equivalent to the preceptorship program requirements and/or full time active clinical practice for 90 days immediately prior to application with the Board. Motion passed unanimously by voice vote.

B. Amy Lynn Long, DVM Applicant - Request for Review of Preceptorship Documents - Anticipated 2006 graduate of St. George's University. Following review of documentation submitted by Ms. Long, motion was made by Dr. Green, seconded by Dr. Walther, to deny Ms. Long's participation in both preceptorships as the initial preceptorship did not fulfill the

required number of hours per week, and the second preceptorship was not documented or approved prior to performance as per Board rules. Motion passed unanimously by voice vote.

C. Christian Charlton, DVM – Request for Waiver of Preceptorship Requirement – 2005 graduate of LSU-SVM, licensed since 2005 in North Carolina, currently engaged as an intern at Animal Medical Hospital in Charlotte, NC. Following review of the documentation submitted by Dr. Charlton, motion was made by Dr. Walther, seconded by Dr. Green to accept the request as the internship and experience were found to be equivalent to the preceptorship program requirements and/or full time active clinical practice for 90 days immediately prior to application with the Board. Motion passed unanimously by voice vote.

D. Meaghan Gilhooly, DVM – Request for Waiver of Preceptorship Requirement – 2005 graduate of LSU-SVM, licensed since 2005 in Texas, currently engaged as an intern at Texas A&M College of Veterinary Medicine Large Animal Clinic. Dr. Bernard recused himself due to potential employment of the applicant. Following review of the documentation submitted by Dr. Gilhooly, motion was made by Dr. Randall, seconded by Dr. Walther to accept the request as the internship and experience were found to be equivalent to the preceptorship program requirements and/or full time active clinical practice for 90 days immediately prior to application with the Board. Motion passed unanimously by voice vote.

X. CONTINUING EDUCATION ISSUES

A. DVM CE – Request for Clarification on CE Dates (Wayne Rogers, DVM) - Request for consideration of DVM CE credit hours without late CE penalty fee for participation in annual meeting which begins late days of June with final days ending in July due to the seminar beginning before the end of the reporting period. Following review of the request, motion was made by Dr. Randall, seconded by Dr. Walther, to allow utilization of the CE credits at end of meeting without late CE penalty fee. Motion passed unanimously by voice vote.

B. DVM CE – Cutting Edge CO2 Laser Training & Wet Lab (Brian Melius, DVM) - Request for consideration of 7 DVM CE credit hours. Following review of the course description and outline provided, motion was made by Dr. Walther, seconded by Dr. Green, to approve 7 CE credit hours for participation in the program. Motion passed unanimously by voice vote.

C. CAET CE – FEMA/Animals in Disaster Module A, Module B (Louisiana SPCA/K Destreza, CAET) - Request for consideration of 6 CAET CE credit hours for each module. Following review of the documentation presented, motion was made by Dr. Walther, seconded by Dr. Green, to approve 6 CE credit hours for CAETs for participation in the program for each module. Motion passed unanimously by voice vote.

D. CAET CE – HSUS/Disaster Animal Response Training (St. Tammany Parish Animal Services/M Sullivan, CAET) - Request for consideration of 6 CAET CE credit hours. Following review of the documentation presented, motion was made by Dr. Green, seconded by Dr. Walther, to approve 6 CE credit hours for CAETs for participation in the program. Motion passed unanimously by voice vote.

E. CAET CE – West Nile Virus: Hx, Transmission, Dx (Caddo Parish Animal Control/M Dale, DVM) - Request for consideration of 1 CAET CE credit hour. Following review of the

documentation presented, motion was made by Dr. Walther, seconded by Dr. Randall, to approve 1 CE credit hour for CAETs for participation in the presentation. Motion passed unanimously by voice vote.

F. CAET CE - Cruetly Investiators Level I, Animal Husbandry (Calcasieu Parish Animal Services) - Request for consideration of 6 CAET CE credit hours. Following review of the documentation presented, motion was made by Dr. Walther, seconded by Dr. Randall, to approve 6 CE credit hours for CAETs for participation in the program. Motion passed unanimously by voice vote.

G. DVM CE - Small Animal Medicine & Surgery Internship, Auburn University (J M Fletcher, DVM) - Request for consideration of 7 DVM CE credit hours. Following review of the information provided on academic on-site seminar attendance, motion was made by Dr. Walther, seconded by Dr. Randall, to deny 7 CE credit hours for participation as attendance is part of veterinary school employment, and grant Dr. Fletcher a 90 day extension in which to accrue CE credits without late CE pentalty fee. Motion passed unanimously by voice vote.

XI. MISCELLANEOUS MATTERS

A. New Licenses and Certificates Issued:

Wall certificates were presented for signature for the following licenses/certificates issued since the previous Board meeting:

DVM

2640	Bryan David Noble
2641	Sarah Elizabeth Alexander
2642	Fred Eugene Self, II
2643	Kristy Gayle Hamilton
2644	Amy Margaret Sutherland-Lambert
2645	Crystal Marie Lewis
2646	Alissa Wendell Whitney
2647	Jessica O'Neil Rayburn
2648	Nelson John Czak Lewis
2649	Jennifer Malinde Ahr
2650	Jacob Edward O'Neal
2651	Kellie Hart Cruse
2652	Donna Hernandez Bishop
2653	Bridget Dawn Kidwell
2654	Dawn Marie Coy
2655	Stacy Gean Skinner
2656	Brooke Bellard McGee
2657	Tom Robert Bonner
2658	Maria Anna Delaup
2659	Brian Thomas Hill
2660	Melanie Joy Gotham
2661	Eleanor Lee Amani
2662	John Patrick Baugh
2663	Jeff Maurice Legato

CAET

T0601	Sandra Lynn Dukes
T0602	Latisha Lynette Lemons
T0603	Kristopher Lee Pickett
T0604	Melynda Faye Vincent
T0605	Ariane Diane Watkins

B. Equine Dentistry Training June 2006 Update- The list of the candidates who completed the 2006 limited equine dentistry training at LSU-SVM was presented for review. No action was taken on this item.

C. August 2006 Newsletter Draft -Ms. Parrish presented a draft of the proposed August 2006 newsletter. Motion was made by Dr. Green, seconded by Dr. Walther to approve the draft following final review by Dr. Walther of the article regarding Rule 309. Motion passed unanimously by voice vote.

XII. EXECUTIVE SESSION

Motion was made by Dr. Walther to go into executive session to discuss issues and receive legal advice regarding personnel matters, seconded by Dr. Green, and passed unanimously by voice vote. Upon conclusion of discussion of the issues, motion was made to return to regular session by Dr. Walther, seconded by Dr. Randall, and approved unanimously by voice vote.

A. Legal Contract Amendment - Motion was made by Dr. Walther, seconded by Dr. Randall, to amend the current 3-year legal contract to cover anticipated expenses through end of June 2007. Motion passed unanimously by voice vote.

XIII. ADJOURN

There being no further business before the Board, motion was made by Dr. Randall, seconded by Dr. Walther, and passed unanimously by voice vote to adjourn. The meeting was adjourned at 2:45 p.m.

MINUTES REIVEWED AND APPROVED BY FULL BOARD on October 4, 2006.

William H. Green, DVM, Board Secretary-Treasurer